

**MINUTES of the COMBE ST. NICHOLAS PARISH COUNCIL Meeting  
Held in the Village Hall on Monday 24<sup>th</sup> May 2021 at 7.30pm**

**PARISH COUNCILLORS** Mr John Gilbert –  
Miss Sue Pargeter, Mrs. Di Hine, Rev. Deborah Perreau  
Messrs. Ed Cockburn, Ian Croucher, Dr. Colin Ryall, Ian Stonex, Tony Sauer & Ian Whitehead.

Also, Amanda Broom (County Councillor), Martin Wale (District Councillors), Anne Hunt – Clerk  
And 2 members of the public (1 attending and 1 via Zoom)

Apologies – Jenny Kenton (District Councillor)

As this was the first meeting held in the Village Hall, risk assessment carried out, Management plan and Register of attendance for members of the public were all on show at the entrance. Hand sanitisers used by everyone on entry. Everyone sat 2 metres apart. Seats and tables etc. wiped before use, and on completion of meeting.

**DECLARATIONS OF INTEREST** - None

**1/2021 ELECTION OF CHAIRMAN**

Mr. John Gilbert was nominated, seconded and unanimously voted to be Chairman for the coming year. Acceptance of Office form signed.

**2/2021 ELECTION OF VICE-CHAIRMAN**

Mr. Tony Sauer was nominated, seconded and unanimously voted to be Vice-Chairman for the coming year.

**3/2021 VILLAGE HALL REPRESENTATIVE**

Mrs. Anne Hunt volunteered to continue as Village Hall Representative.

**4/2021 COUNTY & DISTRICT COUNCILLORS REPORTS**

**Amanda Broom (County Co.)** – Thanked everyone for their understanding over the past year as she was unable to attend the Zoom meetings. Covid Reports continue to be sent to Clerk via emails and forwarded on via Facebook. County Councillors term of office extended for a further year at least due to the single Unitary Authority campaign, and possibly until 2023.

**Martin Wale (District Co.)** – District Councils are trying to persuade voters to decide which of the 2 schemes they prefer, although unfortunately a web site link was a bogus one. Decision will be made at Westminster. Still quite a number of Planning applications not finalised. A new code of phosphate calculator available, although quite complicated. A certain amount of land must be left to offset any phosphate concerns. Pumps on The Levels need to be replaced in 2024.

**5/2021 MINUTES**

The Minutes of the Parish Council meeting held on 26<sup>th</sup> April 2021 were approved as a true record and signed.

**6/2021 STREET LIGHTS IN UNDERWAY**

A request to have the street light near Cosy Cottage and Burlings, at the bottom of Underway turned off, has been received by the residents of 3 properties there, due to the new replacement LED bulb now fitted, which shines directly into bedrooms at night-time. Councillors to check before the next meeting, and then a decision to be made at the June meeting re holding a public consultation with local residents for a 3-month trial switch off.

## **7/2021 PLANNING**

- App 21/00322 Whiteway Farm, Whiteway. Formation of new access and track to farm buildings. No objections
- App.21/01048 Land at Foxdon Hill, Wadeford. Certificate of Lawfulness for existing use of land as a residential garden – re-submission. No objections – 8, Against – 2.

## **8/2021 THE LAWNS**

Following a site meeting with most Parish Councillors - Enquiries to be made re adhesive to re-stick some of the safer-surfacing tiles and then edge with new wood. Councillors Cockburn and Croucher offered to arrange a site meeting with some Companies for a plan to add to some extra bits of equipment and then present them to parents, etc to get their opinions – possibly including goal posts and even zip wire. Thanks to Councillor Sauer for replacing some parts on the agility trail.

## **9/2021 RISK ASSESSMENT & INTERNAL AUDIT REPORT**

Councillors unanimously approved this annual report.

## **10/2021 FINANCE**

- A) Books currently with the Internal Auditor. B) External Audit due 2<sup>nd</sup> July 2021
- c) End of year figures circulated.

**d) ANNUAL GOVERNANCE STATEMENT** - All boxes completed and approved at this meeting.

**11/2021 ACCOUNTING STATEMENTS** – approved and signed at meeting.

**12/2021 CERTIFICATE OF EXEMPTION** – As both the total annual gross income and expenditure for the year 4/2020 – 3/2021 were below £25000 a **Certificate of Exemption** was completed and signed.

## **13/2021 FINANCE**

The following payments were approved.

Mrs A. Hunt (postage/broadband costs)	£30.00
Came & Co. insurance	£872.20
NetWise UK (support package & maintenance)	£360.00
Combe St. Nicholas School (repay grass cutting services 2018/19/2020)	£914.08

## **14/2021 GENERAL MATTERS** –

- A) many drains now completely blocked following heavy rains in May.
- B) hedge removed w/out authorisation – reported to Planning Dept.
- C) Brocolle Lane – some contaminated water standing in the Lane.